

Below you will find a list of MCW-Milwaukee rooms that offer Panopto recording capabilities.

Rooms should be scheduled ASAP if you wish to pre-record your lecture. In addition to booking a room via [EMS](#), you should also email Media Services (mediaservices@mcw.edu) and request:

- Instructor support with the media panels
- That they record your session

Students should have the ability to ask questions during your lecture time period. You will need to tell students where to post and where to find your responses. Some choices are:

Students may send questions to the designated course/unit email address, as that goes to both course directors and coordinators. Answers can be posted (along with the question) in Announcements in Brightspace. Students post their questions to a Brightspace discussion forum or via the TopHat discussion tool. Answers can be posted within the Discussion thread. Contact lmshelp@mcw.edu for assistance on setting up a discussion area.

Questions? Need assistance? Contact the [Office of Educational Improvement](#).

<u>MEB</u>	<u>HRC</u>	<u>Hub</u>
M3850 Digital Classroom	H4940 CVC Conference Room	A1710 Boardroom
M3860 Digital Classroom	H1400 Bolger Auditorium	A1015
M3500 - AHW Learning Center	H1230	A1035
M2050 Grad School Classroom		A4520
M2960 HR Training Room		A4628
M3020 Lois Martin Conference Room		A5520
M1060 Alumni Center		A5628
M1540 Kerrigan Auditorium		A6520
M3750 Discovery Classroom		A6628
M3077		A7520
		A7628
		A8520
		A8631